



Proposal Request – Management Agent Consulting

Management Contact: _____ **Date:** _____

Management Email: _____ **Phone #:** _____

Borrower Contact: _____ **Email:** _____

Term: _____ Months

Note: Our minimum term is 15 months for existing properties and 18 months for new construction. In some cases HUD requires a longer term, check your Firm Commitment.

Management Agent Info:

Company Name: _____

Company Address: _____

What is management company's experience managing multifamily rental properties?

How long has management company managed the below property? _____

Property Info:

Property Name: _____ # of Units: _____

Address: _____

Type (*Select One*): ___ Existing Property OR ___ New Construction

If Existing Property, what is anticipated date of closing on the HUD loan: _____

If New Construction, what is anticipated date of Certificate of Occupancy: _____

Population (*Select all that apply*): ___ Multifamily ___ Seniors Only ___ Market Rate
___ Income Restricted/Affordable Housing

Attachments:

- Include a proposed staffing chart for the subject property. Or explain here:

- Include a chart indicating management agent's executive level organizational structure. (i.e. *President, Regional Manager, CFO, Maintenance Supervisor, etc.*) Or explain here:

Lender Info:

Lender: _____ Contact Person: _____

Is there any other information you think we should know? _____

Return this form and any attachments to: Lisa@MurphyConsultingSvs.com